



THE COURT OF COMMON PLEAS OF STARK COUNTY

**115 CENTRAL PLAZA NORTH
CANTON, OHIO 44702
(330) 451-7931
FAX (330) 451-7740**

NOTICE OF POSITION OPENING

POSITION TITLE: COURT REPORTER

The Court of Common Pleas, General Division, is seeking an individual to serve as a Court Reporter. Under the direct supervision of the Court Administrator and Deputy Court Administrator, this position will be responsible for recording verbatim notes of Court proceedings and hearings, and for providing accurate transcripts of these notes as required.

Qualifications: Must possess a high school diploma or general education degree (GED) and diploma; and courtroom and/or freelance experience as a Court Reporter. Registered Professional Reporter certification is highly preferred. Must be able to write Real-Time.

THIS POSITION WILL REMAIN POSTED UNTIL VACANCY IS FILLED.

SEND COVER LETTER AND RESUME TO:

**DWAINE HEMPHILL
COURT ADMINISTRATOR
STARK COUNTY COURT OF COMMON PLEAS
115 CENTRAL PLAZA NORTH, SUITE 400
CANTON, OHIO 44702**